

FRUIT HEIGHTS CITY CAUCUS BYLAWS 2025

(Rules of the Convention)

NOMINATIONS FOR CITY CANDIDATES

In accordance with Utah State Law (20A-9-203), candidates wishing to seek political office in **Fruit Heights City** must file a *Declaration of Candidacy* with the **Fruit Heights City Deputy Recorder**.

Eligibility Requirements

All candidates must:

- **Agree** to be a candidate if elected at the convention.
- Meet the following requirements:
 - Be a **U.S. citizen** at the time of filing.
 - Have been a **resident of the city** for at least **12 consecutive months** immediately preceding the election.
 - Maintain their **primary residence** within the city throughout the term of office.
 - Be a **registered voter** of the city.
 - Pay filing fee, if one is required by municipal ordinance.
 - Not convicted of a felony.
 - Cannot have been declared mentally incompetent.

NOMINATIONS

- A candidate may be nominated by another individual or may self-nominated.
- **Nominations for Mayor** will be conducted separately from **City Council** nominations.
- **Nominations for both City Council positions** will be conducted simultaneously.

SPEECHES BY NOMINEES

- Each nominee may speak for **up to five minutes** of why they should be a candidate.
- Questions may be directed at the nominees during the convention. Each nominee will have 30 seconds to respond to each question.

Nominee Selection

- The **mayoral candidate** will be the nominee receiving the highest number of votes.
- The **two City Council candidates** with the highest number of votes will be declared the nominees.

VOTING

- All voting shall be conducted via **secret written ballot**.
- Ballots should include:
 - **One (1)** name for Mayor
 - **Two (2)** names for City Council candidates

Absentee Voting

If you are unable to attend due to a scheduling conflict or physical disability:

Pick up an official caucus ballot from the Fruit Heights City office before caucus day.

Fill Out Your Ballot: Complete your ballot and place it in a sealed envelope.

Label the Envelope: On the outside of the envelope, clearly write:

- Your signature
- Your address
- Your non-partisan political party (Pinecone or Sagebrush)

Submit the Envelope: You can:

- Drop it off at the Fruit Heights City office before the caucus, **or**
- Give it to someone who will be attending the caucus.

Limit on Deliveries:

No one individual is allowed to bring more than **two** absentee ballot envelopes to the caucus.

Absentee Ballots: If the individual is not nominated or nominated in the party you selected, your vote will not be counted.

Vote Counting

- Votes will be counted by the elected **Party Chair, Co-Chair, and Meeting Recorder**.

In Case of a Tie

- If a tie occurs, a **run-off vote** will be held between the tied nominees.
 - If a tie remains after the run-off, the result will be determined by a **coin toss**:
 - The nominee whose **surname is alphabetically first** will be assigned “heads.”
 - The side facing up after the toss determines the successful candidate.
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ELECTION OF PARTY CHAIR, CO-CHAIR, AND MEETING RECORDER

- Before voting on City candidates, delegates must elect a **Party Chair, Co-Chair, and Meeting Recorder** for the **next convention**.
- All Party officials are required to be a registered voter living in Fruit Heights City
- All necessary **paperwork must be completed** prior to continuing with candidate elections.
- Terms of office begin after the **Municipal Election** and extend through the **next Municipal Election**.
- If a vacancy occurs in any Party official position (Chair, Co-Chair, or Meeting Recorder), the Fruit Heights Election Official (Deputy Recorder) will appoint a registered voter from Fruit Heights City to fill the vacancy.

Official Fruit Heights City Caucus Ballot

Pinecone__ Sagebrush__

Date May 14, 2025

This is a **write-in ballot**, meaning you need to **manually write the names** of the candidates who were nominated during the Fruit Heights City Caucus. Here's how to proceed:

Steps:

1. **Write one name** for **Mayor** on the first line — this should be someone who was officially nominated during the caucus.
2. **Write two different names** for **City Council** — again, both must be individuals who were officially nominated.

Mayor _____

Council _____

Council _____

 **Important:** Do **not** write names of people who were not nominated, or your vote will be disqualified. If this is an Absentee Ballot and the individual is not nominated or nominated in the party you selected, your vote will not be counted.

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